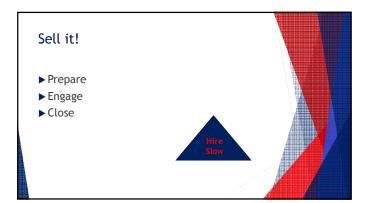




Behavior Traits Interview Questions/Reference Information Gets Results Influences Others Displays Leadership Seeks Continuous Learning Demonstrates Competency

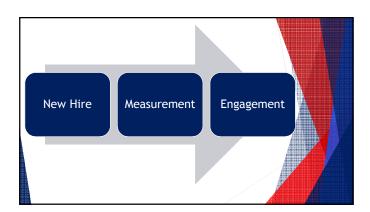




Cautionary Tales

- ▶ Failure To Hire Claims
- ►Social Media
- ▶Don't Ask!
- ►Interview Notes





Performance Evaluations - Why Do Them?

- ▶Improve Communication
- ▶ Reinforce Effective Behavior
- ▶ Correct Ineffective Behavior

Employees Need to Know Note: What is expected How to improve

The Review Discussion Meeting

- ► Ask Open Ended Questions
- ▶ Allow the Employee to Elaborate
- ► DON'T ARGUE
- ► Constructive Criticism





